

Please use this form to change your FIIG client account details including updating authorised signatories, contacts, company information and other investment account details. Complete the relevant sections as outlined below and ensure that an existing authorised signatory signs Section 3 to confirm the changes.

Investment Entity Name:

FIIG Custody Account Number:

To update personal details go to section 1a & 3

To add/remove account signatories please complete sections 1a,b, c & 3

To update corporate information please complete sections 2 & 3

SECTION 1. INDIVIDUAL DETAILS

A) AUTHORISED MEMBER CONTACT INFORMATION

By providing the following information for individuals (including investors, directors, trustees and authorised signatories), FIIG is generally able to verify your identity via online electronic verification without asking you to provide certified copies of documents. For company accounts, two Directors' or Authorised Signatories' details are required, with the exception of Sole Director companies. If you are more than two investors, trustees, directors or authorised signatories, please complete all details.

Update Add Remove

INDIVIDUAL 1

Given name(s)	<i>First</i>	<i>Middle</i>
Surname		
Other Name		
Salutation (Mr, Mrs) & Date of birth	<i>Sal.</i>	<i>Date of birth</i>
Occupation		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is this individual an authorised signatory (i.e. authorised to instruct on this account)? Note: authorised signatories will receive copies of contract notes, monthly statement etc.	

Australian residential address

Street no. & name		
Suburb		
State & postcode	<i>State</i>	<i>Postcode</i>
Time at address	<i>Years</i>	<i>Months</i>
Email address		
Phone	<i>H</i>	<i>M</i>

Postal Address (if different from above)

Street no. & name		
Suburb		
State & postcode	<i>State</i>	<i>Postcode</i>
Country		

Update Add Remove

INDIVIDUAL 2

Given name(s)	<i>First</i>	<i>Middle</i>
Surname		
Other Name		
Salutation (Mr, Mrs) & Date of birth	<i>Sal.</i>	<i>Date of birth</i>
Occupation		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is this individual an authorised signatory (i.e. authorised to instruct on this account)? Note: authorised signatories will receive copies of contract notes, monthly statement etc.	

Australian residential address

Street no. & name		
Suburb		
State & postcode	<i>State</i>	<i>Postcode</i>
Time at address	<i>Years</i>	<i>Months</i>
Email address		
Phone	<i>H</i>	<i>M</i>

Postal Address (if different from above)

Street no. & name		
Suburb		
State & postcode	<i>State</i>	<i>Postcode</i>
Country		

B) NEW AUTHORISED SIGNATORY IDENTIFICATION INFORMATION

INDIVIDUAL 1	INDIVIDUAL 2
<p>Valid driver's licence details <input type="checkbox"/> Tick if you do not have a valid licence</p> <p>Licence no. <input type="text"/> <input type="text" value="State"/></p> <p>Licence card no. <input type="text"/></p> <p>Valid passport details <input type="checkbox"/> Tick if you do not have a valid passport</p> <p>Passport no. <input type="text"/></p> <p>Issuing country <input type="text"/></p> <p>Full name on Passport <input type="text"/></p> <p><i>(If different from above)</i></p> <p>Source of Funds or Wealth (must tick one only)</p> <p><input type="checkbox"/> Income (i.e., employment, investment, business, other earnings)</p> <p><input type="checkbox"/> One-off payment (i.e., matured investment, legal settlement, estate proceeds)</p> <p><input type="checkbox"/> Sale of assets (i.e., shares, property)</p> <p><input type="checkbox"/> Windfall (i.e., gifts, winnings)</p>	<p>Valid driver's licence details <input type="checkbox"/> Tick if you do not have a valid licence</p> <p>Licence no. <input type="text"/> <input type="text" value="State"/></p> <p>Licence card no. <input type="text"/></p> <p>Valid passport details <input type="checkbox"/> Tick if you do not have a valid passport</p> <p>Passport no. <input type="text"/></p> <p>Issuing country <input type="text"/></p> <p>Full name on Passport <input type="text"/></p> <p><i>(If different from above)</i></p> <p>Source of Funds or Wealth (must tick one only)</p> <p><input type="checkbox"/> Income (i.e., employment, investment, business, other earnings)</p> <p><input type="checkbox"/> One-off payment (i.e., matured investment, legal settlement, estate proceeds)</p> <p><input type="checkbox"/> Sale of assets (i.e., shares, property)</p> <p><input type="checkbox"/> Windfall (i.e., gifts, winnings)</p>

C) NEW AUTHORISED SIGNATORY EXECUTION

You consent to FIIG collecting and disclosing your information provided above to a credit reporting agency to electronically verify your identity against information held by the external party solely to meet FIIG's obligation pursuant to the Anti-Money Laundering and Counter Terrorism-Financing Act 2006. Your information will be maintained and used in accordance with FIIG Privacy Statement in FIIG's FSG (see www.fiig.com.au/fsg) and will not be shared with any other party without your consent. In the event FIIG is unable to verify and identify the Client/Investor based on the information you provide, you may be asked to provide certified copies of the information and documentation including driver licence, passport and trust deeds or any other such documentation as may be necessary to meet FIIG's regulatory obligations.

- I/we are authorised to provide the personal information contained in this application on behalf of the Client and I/we confirm that all information supplied in this application form is true and correct.
- I/we authorise FIIG to provide my personal information to third parties or request confirmation from third parties (including document issuers) in order to verify the personal information or identity of the Client in accordance with FIIG's AML/CTF requirements.

Individual 1	Individual 2
Signature	Signature
Print name	Print name
Date	Date

SIGN HERE 

SECTION 2. CORPORATE DETAILS

A) COMPANY NAME

Company Name:

B) COMPANY ACN/ABN

ACN/ABN:

C) COMPANY ADDRESS

Principal Place of Business (excluding PO Box)

Street no. & name

Suburb

State & postcode

Country

Postal Address (if different to principal place of business)

Street no. & name
or PO box

Suburb

State & postcode

Country

SECTION 3. CLIENT EXECUTION

I acknowledge that the information supplied in this form is true and correct

Person's Name:

Title (if company):

Person's Signature:

Date:

ACCEPTABLE CERTIFIERS LIST

Government issued photo ID such as a Driver's License, Passport or Proof of Age card must have been certified within the last 12 months (at the time of acceptance) and must include the following information:

- Full name;
- Relevant qualification / capacity to certify;
- Signature;
- Date; and
- Certification statement

The exact wording of the certification statement may differ case by case, however the suggested wording is "I certify that this is a true copy of the original document which I have sighted".

The document can be certified by the following certifiers to whom the individual is not related by birth or marriage:

Health professions:

- Chiropractor
- Dentist
- Medical practitioner
- Nurse
- Optometrist
- Pharmacist
- Physiotherapist
- Psychologist
- Midwife
- Occupational Therapist

Legal professions:

- Legal practitioner
- Patent attorney
- Trademarks attorney

Court positions:

- Bailiff
- Justice of the Peace
- Judge
- Magistrate
- Registrar or Deputy Registrar
- Clerk
- Master of a court
- CEO of a Commonwealth court

Commissioner for Affidavits, or Commissioner for Declarations (dependent on jurisdictions)

**Government representatives (elected):
Federal, State or Territory or Local**

Public servants - Federal, State or Territory or Local
(employed for 2 years or more)

Permanent employees of the Australian Health Practitioner Regulation Agency

Bank officer, building society officer, credit union officer, finance company officer (employed for 2 years or more)

Veterinary surgeon

Accountant (member of ICA, ASA, NIA or CPA, ATMA, NTAA)

Minister of religion, or marriage celebrant

Member of

- Chartered Secretaries Australia
- Engineers Australia, other than at the grade of student
- Australian Defense Force (an officer; or a noncommissioned officer with 2+ years of continuous service; a warrant officer)

Notary public

Holder of a statutory office not specified in another item in this Part

Police officer

Sheriff or Sheriff's officer

Teacher (full-time) at a school or tertiary education

Architect